

City of Corpus Christi / Nueces County  
Local Emergency Planning Committee - LEPC  
January 3, 2017  
Fire Department Training Facility

Casey Bird	Jennifer Vyvlecka	Brandi Fisher
David Cave	Chris Garcia	RJ Thomas
Theresa Finch	Bobby Canales	Rick Smith
Ronny Keiser	Allen Hatcher	Sam Esquivel
Christopher Boyce	Philip Wood	Chris Nelson
Danielle Hale	Rick Ramos	Marty Wind
Art Munsell	Andy Hoel	Ronald Perez
Brian Garcia	Marcus Villa	J. David Medina
Alfonso Trevino	Billy Delgado	Jim Bob Sims
Gilbert Gonzalez	Mark Allen	William Lowry
Jaime Medina	Roger Smith	Lisa Hinojosa
Chad Fuller	Bill Chidester	Joanne Salge
Brianna Lohse	Richie Quintero	

I. Call to Order, Welcome and Introductions: David Cave, LEPC Vice-Chairman, called the meeting to order at 10:32 a.m. Mr. Cave asked everyone to introduce themselves and thanked them for their attendance.

II. Acceptance of Minutes: The November 1, 2016 minutes were reviewed. A motion was made by Chief Richie Quintero and a second by Roger Smith, to approve the minutes as presented. Motion passed.

III. New Business/Old Business: None

IV. Upcoming Training in the Community/Conferences: Billy Delgado announced the Coastal Bend Hurricane Conference on May 3-4, 2017 at the RM Borchard Regional Fairgrounds. He said registration will open in March. RJ Thomas announced Multi-Jurisdiction Improvised Explosive Device Security for First Responders on January 12, 2017. Additional training opportunities are found at [www.coastalbendcan.org](http://www.coastalbendcan.org) and [www.preparingtexas.org](http://www.preparingtexas.org)

V. Coordinator's Report: Joanne Salge reported the TCEQ has allocated grant funds to the LEPC for 3 projects. Tier II contribution request reminders were mailed in December to members of industry and business required to submit Tier II reports. Tier II reports for 2016 are to be submitted to the LEPC between January 1 and March 1, 2017. TCEQ will host Tier II training at TAMU-CC on January 12-13 for regional facilities. The LEPC will participate in the 4 scheduled sessions. The LEPC continues to be active in several community councils and industry advisory groups. Shelter in Place presentations are being given at local schools to staff. The LEPC participated in the CITGO drill at the RM Borchard Regional Fairgrounds.

VI. Subcommittee Reports:

1. Finance Subcommittee: Rick Ramos presented the appropriation expenditure report for period ending December 31, 2016. At this time, 19.87% of the budget has been expended. He brought the members' attention to the Fleet Repair Costs Allocation which was added to the report in error and was removed. The budget for the year 2016-17 is over \$129,000. Mr. Ramos stated that 86.21% of the 2015-2016 budget was expended. Motion to accept the report was made by Chad Fuller and a second by Christopher Boyce. Motion passed.

2. Risk Awareness Subcommittee: Billy Delgado reported that as of December 30, 2016, Reverse Alert subscriptions are at 10,185. The Crisis Management Dispatch (CMD) manual is currently under review and revision to include all communication tools. Joanne Salge announced that the second installment of funds from the Industry Education Awareness Communication Committee (IEACC) have been received. The funds will be used for an additional 500 safety kits for schools, safety video, and promotional items. She thanked industry for its support. She noted that 484 safety kits have been distributed and existing kits re-supplied. Additionally, 13,100 LEPC flyers have been distributed and each school does have a NOAA All-Hazard radio on site.
3. Pipeline Damage Prevention Subcommittee: Roger Smith reported the Pipeline Ordinance revisions are nearing completion and plans are being made to take revisions to City Council in February or March. A utility insert will go out in March to City utility customers and County utility customers highlighting pipeline safety and the One Call system. The Subcommittee will also recognize Safe Digging Month in April. Plans are being made to host the 4<sup>th</sup> Annual Safe Digging Seminar on October 12, 2017 in Robstown.
4. Emergency Response and Communications Subcommittee: Chris Garcia reported that CITGO held a drill on Nov. 16 and 17 at the RMB Regional Fairgrounds in Robstown. Other facilities will be hosting drills in coming months. Chief Garcia reminded everyone the Tier II reports are due to the LEPC between January 1 and March 1 for 2016. The Council of Governments is currently running out of the 2016 Emergency Response Guides and will try to get more. Facility visits continue for first responders.

VII. Presentation: Richard Smith, Ph.D., GISP, Texas A&M University, Corpus Christi, gave a presentation on SituMap Software. Creating maps is complicated - you must determine who has the information and who needs it. SituMap is a situation map. This mapping program can support multiple users and is being used in the region, especially for large, community events. The mapping uses touch to drag items and overlay items in real time. It also is a great planning tool and can be used to work with after-action reports/reviews. Up to 20 people can use it at the same time. Pictures and other features can also be added.

VIII. Public Comment/Announcements: None

IX. Motion to Adjourn: Richie Quintero made the motion and Philip Wood, a second, to adjourn the meeting. Motion passed and the meeting ended at 11:30 a.m. The next LEPC General meeting will be held on Tuesday, March 7, 2017.



David Cave Vice Chairperson, LEPC