

City of Corpus Christi / Nueces County  
Local Emergency Planning Committee - LEPC  
May 2, 2017  
Fire Department Training Facility

Danielle Hale	Leah Kahn	Donna James Spruce
Chris Nelson	Andy Saenz	Billy Delgado
Chris Garcia	Sharon B. Lewis	Robert Rocha
Jason Brady	Steve Geary	Thomas Martinek
David Cave	Christopher Boyce	Philip Woods
Joe Leonard	Dr. Glen E. Kost	Kelly White
Javier Perez	Mike Niles	Victor Cano
Josh Rungee	Chad Fuller	Andy Hoel
Kevin Bennett	Allen Hatcher	Steven Garland
Mary Cole	Michael Singleton	Brianna Lohse
Roger Smith	Angela Leyva	Abraham Betancour
Marty Wind	Joanne Salge	Rick Ramos

I. Call to Order, Welcome and Introductions: Chief Robert Rocha called the meeting to order at 10:30 a.m. Chief Rocha asked everyone to introduce themselves as there were a number of first time attendees. Chief Rocha noted the recent tanker truck accident and flaring due to a power outage in April show that our system is growing and working although there are challenges. He commended the Refinery Terminal Fire Company (RTFC) and Corpus Christi Fire Department (CCFD) for their response on these two events.

II. Acceptance of Minutes: The March 3, 2017 minutes were reviewed. A motion was made by David Cave, with second by Rick Ramos, to approve the minutes as presented. Motion passed.

III. New Business/Old Business: None

IV. Upcoming Training in the Community/Conferences: Christopher Boyce reminded everyone that the Hurricane Conference would start the next day, May 3-4, and there is still time to register. Billy Delgado announced that NIMS 300 and 400 classes will be held in July. Danielle Hale announced the Port of Corpus Christi Authority will host a web based program on chlorine properties on June 1 from 2:00 p.m. to 3:00 p.m. Additional training opportunities can be found at [www.coastalbendcan.org](http://www.coastalbendcan.org) and [www.preparingtexas.org](http://www.preparingtexas.org)

V. Coordinator's Report: Joanne Salge reported the LEPC is active with community advisory and industry councils. The LEPC is one of the sponsors for the Hurricane Conference later this week and also participated in the Corpus Christi Community Advisory Council community exercise at Driscoll Middle School on April 29, 2017. This event promoted shelter in place and communication resources. The LEPC has received contract information for the Texas Commission on Environmental Quality (TCEQ) grant. The contracts have been reviewed by the Legal Department and will have two readings before City Council to accept the grant funds. The grant total is over \$92,000 for three projects. Recent visits by the CCFD and LEPC have included Refinery Terminal Fire Company (RTFC), Flint Hills Resources and Air Liquide.

**VI. Sub Committee Reports:**

- 1. Finance Subcommittee:** Rick Ramos presented the monthly financial report for the LEPC, the Industry Education Fund, and the Reverse Alert System. The LEPC budget is \$128,555 and 44.56% of the budget has been expended. Tier II collections amount to \$113,000 at this time. Danielle Hale made the motion and Philip Wood seconded, to accept the report as written. The Industry Education budget report was approved as presented with Danielle Hale moving to accept and second by Philip Wood. The Reverse Alert System budget report was approved as presented with Danielle Hale moving to accept and a second by Christopher Boyce.
- 2. Risk Awareness Subcommittee:** Sharon B. Lewis, vice-chair, reported more than 700 shelter in place kits have been distributed to local and area schools. Ms. Lewis also reported the shelter in place video and the shelter in place brochure are being revised. At this time, 10,413 citizens have signed up to receive Reverse Alert notifications.
- 3. Pipeline Damage Prevention Subcommittee:** Roger Smith reported Corpus Christi City Council passed the first reading of the revised pipeline ordinance. The second reading will be next week. He also reported the City Council and the Nueces County Commissioners Court proclaimed April as Safe Digging Month and the committee members attended these meetings with a strong showing. The Safe Digging Seminar will be held on October 12, 2017 at the RM Borchard Regional Fairgrounds and is a free event.
- 4. Emergency Response and Communications Subcommittee:** Chris Garcia reported that site visits continue. He reminded industry the Fire Department has three shifts and the tours should be scheduled so each shift would have an opportunity to participate. He also reported the subcommittee met the previous week and heard a presentation by the Nueces County Office of Emergency Management to review the 2017 Hurricane Re-entry Plan.

**VII. Presentation:** Steven Garland, IT Manager for the Refinery Terminal Fire Company (RTFC), gave a presentation on the RTFC information systems failure during an AEP power outage on April 3, 2017. He described it as the "perfect storm" with all communications being interrupted, including backup systems. Chief Rocha said the LEPC and CCFD met the week of the outage with the RTFC and were very pleased with the actions taken to prevent future problems. Chief Rocha asked Mr. Garland what was the big lesson learned. Garland said it was not to always rely on your backups and to regularly test those backups.

**VIII. Public Comment/Announcements:** Danielle Hale thanked the City's Gas Department for quick response during a loss of pressure. Glen Kost asked what was being done to ensure coordination in subdivisions under construction while pipeline construction is also going on. Roger Smith, chair of the

Pipeline Subcommittee invited Dr. Kost to a committee meeting and said he would make some inquiries with the companies doing the work.

IX. Motion to Adjourn: Next meeting date – Tuesday, June 27, 2017 @ 10:30 a.m. at the Fire Administration Training Room. Meeting adjourned at 11:30 a.m.



Robert Rocha, LEPC Chairperson